

Postal Address:
3M Deutschland GmbH
ESPE Platz
82229 Seefeld
Germany

3M Deutschland GmbH · Carl-Schurz-Str.1 · 41453 Neuss · Germany

Telephone + 49 (0)8152 700-0
Telefax + 49 (0)8152 700-1366



[DATE]

VOLUNTARY RECALL NOTIFICATION

Subject: 3M™ RelyX™ Temp E NP

**3M ESPE Catalog Number 35014
Lot Codes 567231 and 567868**

Dear Distributor:

Our records indicate that you have received one or more of the subject lots of 3M™ RelyX™ Temp E NP. This letter is to inform you that in the two batches of RelyX Temp E mentioned above incorrect instructions for use were packed. The products themselves are all right.

Action Needed:

Check your inventory of 3M™ RelyX™ Temp E NP. If you have products from the subject lot numbers, return it to 3M ESPE. To initiate product return and replacement, please complete the Inventory Checklist (Attachment 1), and contact ([add contact information for Customer Service](#)).

If you have shipped any product from these lots to your customers, contact them using the letter we have prepared for you (Attachment 2). Return product received from your customers to 3M ESPE.

We apologize for any inconvenience this situation may cause you. If you have additional questions regarding this communication, you may contact me by phone at ([add phone number](#)) or via email at ([add e-mail address](#)).

([add name and title of responsible person at Subsidiary](#))

Attachments

Postal Address:
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Attachment 1 – Distributor Inventory Checklist

Subject: 3M™ RelyX™ Temp E NP

Catalog Number 35014: Lot # 567231, 567868

- We no longer have any affected product with above lot codes in our inventory, but have shipped it to customers
- We have the following affected product in our inventory

	Lot Numbers	Packages
<input type="checkbox"/>	567231	_____
<input type="checkbox"/>	567868	_____

Please return this form to [\(add name and contact information for Customer Service\)](#).

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3M ESPE

Attachment 2 – Customer Letter

Postal Address:
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[DATE]

Subject: 3M™ RelyX™ Temp E NP

**3M ESPE Catalog Number 35014
Lot Codes 567231 and 567868**

Dear Doctor:

Our records indicate that you have received one or more of the subject lots of 3M™ RelyX™ Temp E NP. This letter is to inform you that in the two batches of RelyX Temp E mentioned above incorrect instructions for use were packed. The products themselves are all right.

If you have any 3M™ RelyX™ Temp E NP marked with the lot(s) and product code mentioned above, we would be happy to replace it. For product return and replacement, please contact [\(add contact information for Customer Care\)](#).

If you have any questions, please contact the above number for assistance. We apologize for any inconvenience this may cause you.

[\(add name and title of responsible person at Subsidiary\)](#)